



Pathway to the Future

SAFETY COMMITTEE MINUTES

Date | time 11/7/2017 1:30 P.M. | Meeting called to order by Miguel Cruz at 1:36pm

In Attendance

Miguel Cruz	Dan Norris	Esmeralda Torres	Mayra Waller	Anthony Alberts
Jill Tamashiro	Gokcen Ceran	Thomas Carroll	Virginia Pender	

Approval of Minutes

The minutes from the October BUSD Safety Committee Meeting was approved by Gokcen Ceran and 2nd by Virginia Pender

Goals for Safety Committee 2017-18 update

Develop a prioritized safety committee calendar to review and implement the State and Federal required Safety Plans and Trainings.

Update the Comprehensive School Site Plan to a new more concise template to allow Principals to focus efforts on training and drills.

Take inventory of classroom red back packs, a standard of what should be inside, and a funding source for items, which needs to be included/replaced.

Take inventory of School Emergency Arc's, a standard of what should be inside, and a funding source for items, which need to be included/replaced.

Assignments and Reports

Chairperson- Miguel Cruz/ Co-chair Thomas Carroll

Risk Management- Mayra Waller

- Mayra Waller reported out on the number of employee accidents sustained during the month of October (2 Total). Preventative Suggestions was provided for all incidents and no further follow up was necessary.

Student Incidents- Mayra Waller and Jill Tamashiro

- Jill Tamahsiro reported out on the number of student injuries sustained during October (69 total).

MOT- Dan Norris, Esmeralda Torres, and Miguel Cruz

- Dan Norris provided an update on behalf of MOT. BUSD HVAC technician will attend a Boiler Operation on November 15 and 16. Mowing of all sites will be scaled back to every other week for seasonal change. Grounds department has been approved for the purchase of a new large area rotary mower. Update on New Key Policies and Procedures for custodial staff. Miguel Cruz reported hire of new bus driver and no school bus accidents during October.

Site Liaisons- Thomas Carroll, Gokcen Ceran, Anthony Alberts, Virginia Pender

- Feed Back or concerns from Elementary or Middle School Sites.

Strategic Planning- Jill Tamashiro, Miguel Cruz

- Miguel Cruz provided an update on the status of all items identified from the Strategic Planning Committee objectives.

Additional Agenda Items

- Safety Committee Quarterly Fall Newsletter for 2017-2018 was approved by Thomas Carroll and 2nd by Anthony Alberts
- Safety Committee discussed applicable BUSD safety section website updates. Miguel Cruz, Esmeralda Torres and Thomas Carroll would collaborate on completion.
- Comprehensive School Site Safety Plans for all sites were approved by Virginia Pender and 2nd by Dan Norris.
- Miguel Cruz and Dan Norris provided the safety committee with a presentation regarding lockdown devices and barricade device on classroom within the Morrill Middle School campus.

Next Meeting

12/5/2017 1:30 PM at Sierramont Middle School.

Motion to adjourn was made at 3:00PM and was approved by Dan Norris, 2nd by Gokcen Ceran